

**ADVERTISEMENT
FOR BID
STAPLES COMMUNITY
CENTER REMODEL**

Contractor's sealed proposals for the construction of Staples Community Center Remodel will be received by the Owner in accordance with the plans and specifications prepared by:

ARCHITECT

WiDSETH

650 3rd Avenue SE, Suite 10

Perham, MN 56573

SITE VISIT INFORMATION

Pre-Bid Meeting:

08-18-2025, at 10:00 A.M. (CST)

BID DATE INFORMATION: 09-04-2025

Bid Time: 2:00 P.M. (CST)

Location: City Hall, Council Chambers

Attn: Jerel Nelsen, City Administrator

122 6th Street NE, Staples, MN 56479

at which time they will be publicly opened and read aloud for the construction of the above named project. Envelopes containing bids must be sealed, clearly marked on the lower left-hand corner "Bid Enclosed for Staples Community Center Remodel" and with the name and address of the bidder and the date and hour of the opening.

PROJECT DESCRIPTION: The project consists of the alteration and construction of renovating the existing men's and women's locker room, to make it more ADA accessible. The project will include demolition, new construction, including but not limited to CMU, aluminum storefront, toilet partitions, plumbing fixtures, HM doors and frames, updating Mechanical, Plumbing and Electrical as required.

Each bid must be accompanied with a cashier's check, bid bond, U.S. Government Bonds (at par value) or certified check equal to five percent (5%) of the amount of the proposal. Security is payable

to the Owner as a guarantee of prompt execution of the contract in accordance with the proposal and Contract documents, along with furnishing Payment and Performance Bonds of One Hundred percent (100%) of the bid amount acceptable to the Owner.

Bids received after the deadline will be returned unopened. Bids are to be submitted on the Bid Form provided in the project manual. Bids not received on the Bid Form will be cause for rejection.

Complete digital project bidding documents are available at <https://widseth.com>. Click "Bid Documents" in the top right corner of your screen or go to www.questcdn.com and enter the Quest project No. 9820173 on the website's Project Search page. Please contact QuestCDN.com at (952) 233-1632 or info@questcdn.com for assistance in free membership registration, downloading and working with this digital project information. You may download the digital plan documents electronically for \$30. An optional paper set of project documents is also available from CES Imaging for a non-refundable price of \$30 plus printing costs. If you choose a paper copy you will get all addenda as paper copies and will be charged for the printing costs. Please make your check payable to CES Imaging and send it to 1701 James Circle N, Brooklyn Center, MN 55430. Please contact CES Imaging Repro Dept at (763) 560-9098 or (800) 831-8587 for pricing and if you have any questions.

The successful bidder must be a "responsible contractor." The term "responsible contractor" means a contractor as defined in Minnesota Statutes Section 16C.285, subdivision 3. Any prime contractor, subcontractor, or motor carrier that does not meet the minimum criteria or fails to comply with the verification requirements is not a responsible contractor and

is not eligible to be awarded a construction contract for the project or to perform work on the project. A prime contractor, subcontractor, or motor carrier that makes a false statement under oath verifying compliance with the minimum criteria will be ineligible to be awarded a construction contract on the project and the submission of a false statement may result in termination of a contract awarded to a prime contractor, subcontractor, or motor carrier that submits the false statement. A prime contractor shall include in its verification of compliance a list of all of its first-tier subcontractors that it intends to retain for work on the project. Before execution of a construction contract, a prime contractor shall submit a supplemental verification under oath confirming that all subcontractors and motor carriers that the prime contractor intends to use to perform project work have verified to the prime contractor, through a signed statement under oath by an owner or officer, that they meet the minimum criteria for a responsible contractor.

Bids may not be withdrawn within forty-five (45) days after the scheduled closing time for receiving bids without consent of the Owner. The Owner reserves the right to reject any and all bids and rebid the project until a satisfactory bid is received.

No bid will be read or considered if the bid does not fully comply with the requirements of this invitation and/or other bidding and contract documents. Any deficient bid submitted will be resealed and returned to the bidder immediately.

By: Jerel Nelsen,
City Administrator
City of Staples

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